

COMMUNITY SERVICE LOG SHEET

Name of READY Student: _____ Institution/Program Attending: _____ READY Counselor: _____
Date(s) of Community Service: _____ Organization: _____ Supervisor: _____ Address: _____ Telephone & Fax: _____

Brief description of community service activity:

Time spent on community service activity: _____ hours

Verification of community service activity:

Supervisor Signature

Date

READY Student Signature

Community Service Guidelines

Community service is an integral component of a student's development. In promoting social responsibility and realizing the vision of the **READY** Program, we expect all READY participants to actively engage in opportunities to enhance the quality of life in their respective communities. The **READY** Program requires that all students complete sixteen (16) hours of community service. Your activity must be pre-approved by your READY Counselor and the organization's supervisor must provide their signature to verify completion of your community service hours. Below are the community service guidelines:

1. **Completion of the community service activity is a requirement for scholarship funding.**
2. **The community service hours must be completed prior to August 15 of each academic year of anticipated funding.**
3. **The community service activity is not limited to the Greater Newark area but preferred.**
4. **The organization(s) must be non-profit. We recommend the following:**
 - a. school/daycare
 - b. state/city government office
 - c. hospital/clinic
 - d. religious-based organization
5. **You may not accept payment for your activity/work with the organization(s).**

*Please submit the completed form to your READY Counselor.
Your activity will be included in the READY Alumni community service portfolio*