



GRADUATE SCHOOL-NEWARK GENERAL CAMPUS INFORMATION SPRING 2012

BOOKSTORE

The Official Rutgers University Bookstore – Barnes and Noble campus bookstore is located in Bradley Hall, 110 Warren Street. A second bookstore, New Jersey Bookstore, is located at 167 University Avenue, on the corner Bleeker and University. Both offer USED TEXTBOOKS at a 25% discount. All credit cards are accepted. Barnes & Noble is now offering rentals at a discount of over 50% of new book price for selected titles and also has some digital textbooks available. The campus is now offering financial aid Book Advances, usable at Barnes & Noble, see the Financial Aid office for details. During the first weeks of classes, the stores are open from 8:30 AM and have late hours until 9:00 or 10:00 PM, Monday-Thursday. During these weeks, they are open on Saturday. During the semester, both stores remain open until 6:30 PM or so. Call or stop for specifics.

Barnes and Noble at Rutgers-Newark
973-353-5377
FAX 973-353-1623
[E-mail: sm409@bncollege.com](mailto:sm409@bncollege.com)
Website: www.newark-rutgers.bkstore.com
(On-line book purchases possible)

CANCELLATION OF CLASSES

The general policy of the University is not to cancel regularly scheduled classes because of inclement weather. If classes are canceled or delayed for any reason, announcements will be made on the web at [*www.newark.rutgers.edu](http://www.newark.rutgers.edu) <<http://www.newark.rutgers.edu>>* and user homepages, on http://twitter.com/rutgers_newark, on www.facebook.com/rutgers.newark, and on the Rutgers-Newark Campus Information line, 973-353-1766. For a complete list of local radio and TV stations that will announce a delay or closing please refer to [*www.newark.rutgers.edu/campusstatus](http://www.newark.rutgers.edu/campusstatus) <<http://www.newark.rutgers.edu/campusstatus>>*. Individual programs and faculty may provide additional information. For New Brunswick class closings, please refer to Rutgers INFO Radio, 530 AM; [*http://rutgersinforadio.rutgers.edu*](http://rutgersinforadio.rutgers.edu); [*http://ur.rutgers.edu/news*](http://ur.rutgers.edu/news); and the University's recorded emergency phone line, 732-932-7799, and the Rutgers Information and Referral Center, 732-932-INFO. The University's switchboard does not give information about cancellations.

IDENTIFICATION CARDS

All students, faculty and staff should carry a valid Rutgers identification card at all times. The Rutgers ID must be presented for security purposes, students activities, parking, library, athletic center, computer center, registration, shuttle service and as deemed necessary by other University departments. All photo ID business is transacted at the Photo ID window – 3rd floor, Blumenthal Hall. Initial ID cards are issued free of charge; a \$15 fee is charged for replacement.

- Regular office hours are Monday through Friday, 8:30 AM to 4:30 PM
- Wednesdays (during academic sessions (Fall/Spring) open 10:00 AM - 6:00 PM (Summer Sessions are regular office hours).
- Please refer to our website for Fall/Spring Semester late hours at <http://newarkbusinessoffice.rutgers.edu/photo.htm>

DISABLED STUDENTS

The community of Rutgers University is committed to providing equal educational access for individuals with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. An individual with a disability who is qualified for admission will have the same access to programs, services, and activities as all other students. Any student requiring special consideration should contact Mrs. Genevieve Sumski, Assistant Dean, Office of Student Life and Leadership and Coordinator of Services for Students with Disabilities at (973)353-5300. She can also be reached at the Paul Robeson Campus Center, Room #352 or fax 973-353-5666. The e-mail address is famoso@rutgers.edu.

LIBRARY

The John Cotton Dana Library is located on the campus plaza facing the Campus Center. The resources of all of the Rutgers University Libraries, including a vast array of electronic resources, are available to students. Librarians are available to assist you in the library as well as via the Ask a Librarian email reference service, and through the chat reference service available on the Libraries home page. Students may also schedule an appointment with a subject specialist for assistance with their research.

To find out more and to access the Libraries' catalog, databases, and electronic journals, just go to: <http://www.libraries.rutgers.edu>.

Except for holidays, breaks, and exam periods, the following schedule is usually in effect during the academic year:

Monday – Thursday	8:00 AM – Midnight
Friday	8:00 AM – 7:00 PM
Saturday	10:00 AM – 6:00 PM
Sunday	Noon – 8:00 PM

PARKING

Commuter Student Parking Fees

There are two options for commuter students:

1. The annual 'Pay-As-You-Go' permit is \$35.46 for the first vehicle, \$20.79 for each additional vehicle, and a daily parking fee of \$4.25. This permit is valid from September 1st through August 31st.
2. Semester permits (prepaid) are permits that allow students to park with no daily fee are available to commuters and require a \$30 refundable deposit for an electronic RUN Pass (transponder for first time purchasers only) in addition to the following:

- Fall or Spring (no daily rate required) \$255.60
- Fall and Spring (no daily rate required) \$474.50
- Fall, Spring and Summer (no daily rate required) \$626.13
- Summer (no daily rate required) \$187.10

A student possessing a Pay-As-You-Go permit who wishes to move his/her vehicle to another lot location on campus within the same day, must ask the parking attendant for a re-entry pass. The re-entry pass will allow you to re-park your vehicle within the same day at another Rutgers-Newark student parking facility without being charged again. Re-entry passes will expire at midnight on the same day it was issued.

Resident Student Parking

Students residing in campus housing requires twenty-four hours (24 hours) parking access and may purchase Resident permits for use in Deck I, located at 200 University Avenue. Resident permit holders have a reserved parking area and have limited spaces. The Resident permit can only have one registered vehicle and are sold on first-come, first-serve basis. Permits require a \$30 refundable deposit for an electronic RUN Pass (transponder for first time purchasers only) in addition to the following:

- Fall or Spring \$435.00
September 1 – December 31 or January 1 – May 31
- Fall and Spring (9 months) \$835.00
September 1 – May 31
- Fall, Spring and Summer (12 months) \$995.00
September 1 – August 31
- Summer \$275.00
June 1 – August 31

Note:

Parking Permits do not guarantee anyone a parking space.
All Student Semester (Prepaid) Permits are electronic RUN Pass permits.

Rutgers Business School

Students requiring parking must apply for a Newark Campus permit. The Rutgers-Newark parking permits are honored in the student parking facilities on the Newark Campus, and in the YELLOW or GREEN ZONES on the Livingston Campus (until 6PM) at Rutgers-New Brunswick. Newark Campus permit holder can use any Commuter lot on the Rutgers-New Brunswick campuses after 6PM.

Vendor

Issued by Department of Parking and Commuter Services with proof of awarded Work Order or Purchase Order.
Service/Vendor placard \$200.00 annually

Handicap Parking/Permits

University vehicle registration at the appropriate fee is required in all cases. Handicap stalls are available to persons with State issued handicap plates or placards and the appropriate Rutgers parking permit. All person with State issued handicap plates or placards must also register their handicap placard and registration card (which includes the handicap license plate number) with the Commuter Transit and Parking Services office in Blumenthal Hall – Room 209. Temporarily disabled faculty, staff and students (with proper medical documentation) may obtain a temporary Rutgers handicap permit from the Commuter Transit and Parking Services as well, which will be valid only for the duration of their disability.

Parking in handicap stalls on University property without proper vehicle identification and a valid Rutgers parking permit is strictly prohibited at all times. Violators will be ticketed and vehicle's towed at owner's expense.

Motorcycles/Motorcycles Parking Fees

Each motorcycle requires a separate numbered permit, but may be priced as an "additional vehicle" provided a primary permit has already been purchased. For students with a primary permit, the current yearly cost to register the motorcycle is \$20.79. In instances where the motorcycle is the primary/sole vehicle; the price of the motorcycle permit will be priced in the same way as an automobile; based on the schedule above for students, and based on salary for faculty/staff. Motorcycles may park only within legitimate stalls at appropriate facilities.

Sold or Traded Vehicles

New vehicles must be registered with the Commuter Transit and Parking and Services office. Failure to register the replacement vehicle constitutes a violation. Fee is based on student and faculty/staff status. Hangtags and stickers should be removed from sold or traded vehicles.

Lost or Stolen Hang Tags

Permit holders are urged to lock parked vehicles at all times to protect against theft. The University will not be responsible for lost or stolen hangtags. Any lost or stolen hangtag should be reported to the Commuter Transit and Parking Services immediately. A replacement fee is required in all instances for faculty, staff and students.

How To Display Permits

A Rutgers' permit is a two-part permit system: a hangtag to be suspended from your rearview mirror, plus a small color-matched window sticker that must be permanently adhered to the left side window behind the driver. You may register as many additional vehicles as you need (at an additional charge) and you will be given a sticker for each vehicle, but only one hangtag. You may not have multiple vehicles on campus at the same time. The hangtag must be transferred to the vehicle in use. A permit is valid only if the hangtag and the window sticker are displayed simultaneously.

The University reserves the right to alter the schedule of fees. Questions or concerns regarding parking call (973) 353-1839 or visit their website at <http://nwkparking.rutgers.edu/registration.html>.

NJ TRANSIT STUDENT DISCOUNT PROGRAM

Full-time students who travel by train, bus, or light rail are eligible for the New Jersey Transit System Student Discount Program. In order to obtain a discount on the purchase of a monthly commutation ticket please visit the Rutgers Newark Parking website (<http://nwkparking.rutgers.edu>) and use the link titled NJ Transit Discounts. Students must enter through Rutgers Parking website to register for the NJ Transit Discount Program. If you would like assistance in planning your way to the campus or need more information, please contact Rutgers Information at 732- 932-INFO (4636).

SHUTTLE BUS

Free shuttle van service is available for the exclusive use of RUTGERS and NJIT faculty, staff, students and their guests weekdays and evenings throughout the academic year. Proper identification in the form of an ID card must be presented to enter the van. The shuttle's designated stops include key locations around the main campus, NJIT, the Broad Street and Pennsylvania Railroad Stations, Kearny and Harrison. For current shuttle bus information please visit our website at <http://nwkpolice.rutgers.edu/>

PAUL ROBESON CAMPUS CENTER

The Paul Robeson Campus Center, located at 350 Dr. Martin Luther King, Jr. Boulevard, serves as the focal point for student activities and provides space for gatherings of all kinds for the Rutgers-Newark campus community.

The Paul Robeson Campus Center offers a variety of dining options. The Robeson Food Court is located on the Plaza level and features Quiznos Sub, Chopstix, Café Spice and The Grille. Also located on the Plaza Level is Starbucks Coffee and the Raider Mart convenience store. The University Club, an upscale buffet style dining venue, is located on the King Level.

The office for the campus debit card, Raider Card, is located in Room 325 on the Third level. Changes to Meal Plans and Raider Card may be done in this office. There are TV lounges located on the Third level and as well as outside Starbucks on the Plaza level. The Dance Theater and Cyber Lounge computer lab are also located on the Third level.

The Robeson Art Gallery located on the Plaza Level features local artists and student shows. The facility meeting and conference spaces include the 6000 sq ft Essex Room and 9 meeting and conference rooms. There is also a game room with table tennis, pocket billiards, foosball, air hockey, chess and other table games. Information about the services and activities provided by the Paul Robeson Campus Center can be obtained by calling 973-353-5568. Information regarding all student organizations and activities on campus is available, at the Office of Student Life and Leadership, Room 352. 973-353-5300. For room reservations at the campus center, contact the Reservations Office, Room 219, 973-353-5568. Please visit our website at www.robeson.rutgers.edu.

<http://gsn.newark.rutgers.edu>