

GRADUATE SCHOOL-NEWARK
DOCTORAL DEGREE CANDIDATES

A student's academic degree requirements will be given consideration only if BOTH APPLICATIONS listed below are completed by the following deadlines:

TO BE ELIGIBLE FOR:	OCTOBER DEGREE	JANUARY DEGREE	MAY DEGREE
DIPLOMA APPLICATION Available only online.	August 1	November 1	March 1

and

CANDIDACY APPLICATION Must be filed along with title pages in the dean's office by:	October 1	January 4	May 1
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1. **DIPLOMA APPLICATION:** the online diploma application can be accessed via the registrar's website at <https://www.ugadmissions.rutgers.edu/Diploma/Data.aspx>.

2. **APPLICATION TO CANDIDACY:** Part I of the application is to be completed as per instructions and filed with the dean's office. The application is then collected before the qualifying examination, the necessary signatures obtained, and the application returned to the dean's office. Note: Application available online, go to <http://gsn.newark.rutgers.edu>.

THE MINIMUM ACADEMIC REQUIREMENTS are listed below. Consult with your graduate director for specific program requirements.

- No fewer than 72 credits of coursework and research (except Global Affairs, which requires 73 credits).
- No fewer than 24 credits of research.
- No more than 12 credits of "C" or "C+" grades are acceptable.
- No more than 12 credits of graded 300-400 level coursework may be taken for graduate credit.
- No more than 40% of the required credits may be transfer credits.
- Doctoral dissertations will no longer be accepted in hard copy. All doctoral dissertations must now be submitted in electronic form. For instructions see <HTTPS://ETD.LIBRARIES.RUTGERS.EDU>. Note: **Two hard copy title pages with the original signatures of all your doctoral dissertation committee members must be submitted to the Graduate School Dean's Office.** Both title pages must be printed on 8 ½" x 11" white, 16 or 20lb weight and 100% rag content paper.

EACH STUDENT IS RESPONSIBLE FOR HIS OR HER DEGREE REQUIREMENTS. Students are advised to obtain a student copy of their graduate transcript from the registrar's office and to contact this office immediately if there appears to be any discrepancies.

OTHER REQUIREMENTS:

- Current registration or matriculation continued.
- Submission of microfilming agreement, with two copies of the title page and one copy of the thesis abstract (agreement available in the Graduate School Dean's Office).
- Submission of Survey of Earned Doctorates (available in the Graduate School Dean's Office).

Diplomas are awarded only once a year during the University commencement in May. A candidate who completes all degree requirements by October or January will receive a diploma the following May, dated October or January. If a temporary certificate of degree is required, one should be requested by writing to the dean of the Graduate School.

For additional information, please visit our website at <http://gsn.newark.rutgers.edu>.